



## Filmmaker Assistance Program BC & Yukon Studio 2019

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### Guidelines

The Filmmakers Assistance Program offers developing independent filmmakers an opportunity to receive financial support for their productions. In addition to this support, FAP, also provides an ideal avenue for emerging filmmakers to develop a profile and relationship with the NFB. FAP assistance is limited to a maximum of \$5,000.

#### ELIGIBILITY CRITERIA

- Applicants must be **Canadian citizens** or **landed immigrants**.
- Applications will be accepted from **BC and Yukon** residents only.
- Applications from film students are **not** eligible.
- Applications must be for films to be **directed** by an **emerging** filmmaker.
- A filmmaker who has made **more than four films** or video projects (not including student films) is **not** eligible.
- Films will be selected based on the production's **relevance to the NFB's cultural and social objectives**, including:
  - originality of concept and approach
  - creative excellence
  - innovation in form
  - great storytelling
  - viability of project (in terms of access, timeframe and budget)
  - serving audiences that are not adequately served
- If you have received assistance from FAP in the past, you are **not** eligible to apply again.
- The NFB **cannot be the sole** investor in the project. Please indicate other contributions (such as producer investment, or goods in-kind) in the financing plan.
- Neither the Filmmaker nor the Production, as represented by any other party, is eligible for assistance or funding for any other cinematographic work at the NFB while this Agreement is in effect.
- Documentaries, short dramas, animation, and experimental films are eligible under this program.



## Filmmaker Assistance Program

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#### Guidelines (cont.)

##### VALUE OF F.A.P. ASSISTANCE

- FAP assistance will be limited to a maximum of \$5,000.
- NFB investment can only be disbursed by the NFB through the **direct payment of third-party invoices** on behalf of the Filmmaker for the Production. Third-party suppliers must invoice the NFB directly for NFB-approved expenses. Payment shall in no case be made directly to the Filmmaker. **Invoices and suppliers must be approved by the studio administrator.**
- The money **must be spent** within a 9 month period (**prior to March 1, 2020**).
- The NFB investment provided under this Agreement shall be used solely for approved production and post-production expenses (equipment rentals, film/video stock or other production perishables, post-production services) directly related to the Production and not for any other production or purpose.
- **Ineligible** costs include, but are not limited to, equipment purchase or offsetting of capital costs, self-rentals, rights clearance costs, travel, festival fees, duplication, and labour expenses (including but not limited to payments for services rendered on the production by the Filmmaker, Editor, Cinematographer, and other personnel), as well as costs incurred before the application deadline.
- Copyright in the Production shall remain with the Filmmaker, however Filmmaker accepts that in exchange for the NFB investment, the Filmmaker grants a non-exclusive license allowing the NFB, at its discretion, to distribute the Production worldwide solely for non-commercial purposes (when no fee is charged to a viewer) through any NFB-owned websites in perpetuity starting at the latest within 18 months after either of the first television broadcast, the first theatrical and/or first festival showing of the Production. Producer acknowledges that he/she shall inform the NFB of the date of start of the NFB's licensed rights. If the Production is only exploited through Home Video channels (through DVD or via the Internet) by the Filmmaker or a third-party distributor acting on behalf of the Filmmaker, then the holdback will be for a one-year period from the start of such exploitation.

- The filmmaker agrees to an **in-person meeting** (or telephone call) with members of the BC & Yukon Studio to review the administrative process of FAP.
- **The Filmmaker shall allow NFB Producer to screen a picture locked version of the Production.** If in the ten (10) business days following reception of the picture locked version of the Production the Filmmaker does not receive a written notice advising the Filmmaker not to add an NFB on-screen tail credit, the Filmmaker shall give the NFB an on-screen tail credit in the Production as follows:

**"Produced with the assistance of the  
National Film Board of Canada - Filmmaker Assistance Program"**

**The NFB logo shall also be included in the tail credits.**

The logo can be obtained by contacting your assigned NFB production coordinator;

#### HOW TO APPLY

- Submissions are accepted at either the production or post-production phase.
- Complete the application form (attached).
- Include a **production schedule**.
- Include a **production budget** using the Telefilm Budget Template which can be found here: <https://telefilm.ca/en/financing/production>
- Include a **financing plan** showing all sources of funding to the full amount of your budget.
- Applications for assistance for partially completed projects should include a cutting copy, or demo.
- Proposals will be reviewed by a selection committee from the NFB BC & Yukon Studio once a year. **Deadline for submission is April 15, 2019.** Projects will be reviewed by the end of May, and FAP recipients will be notified by mid-June, at the very latest.

#### PROPOSALS MAY BE SUBMITTED TO:

**Teri Snelgrove**

Associate Producer

English Program ▪ Programme anglais

**National Film Board ▪ Office national du film**

BC & Yukon Studio ▪ Studio de la Colombie-Britannique et du Yukon de l'ONF

#250 - 351 Abbott Street, Vancouver, BC V6B 0G6

[#t.snelgrove@nfb.ca](mailto:t.snelgrove@nfb.ca) ▪ [t.snelgrove@onf.ca](mailto:t.snelgrove@onf.ca)

Telephone ▪ Téléphone: 604-666-8300

Facsimile ▪ Télécopieur : 604-666-1569

Government of Canada ▪ Gouvernement du Canada



# Filmmaker Assistance Program

BC & Yukon Studio (FAP) APPLICATION FORM

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Deadline for submission: April 15, 2019

Please fill in and submit the following 2 pages, plus support material as outlined below, to [t.snelgrove@nfb.ca](mailto:t.snelgrove@nfb.ca)

Working Title:

Director:

City: Postal Code:

Phone:

Email:

Genre: (check one category)  Documentary  Animation  Short Drama  Experimental

Proposed Completion Date:

Final Length:

Shooting Format:

Delivery Format:

Other Financial Contributors & Amounts:

(Indicate if confirmed or pending, or when you expect confirmation. Please include in-kind amounts. The NFB should not be the sole financier.)

Total Budget Amount:

Amount Requested:

Have you received assistance from the F.A.P. program before?

How will F.A.P. assistance be used?

Please write a short description of your project (2-3 sentences or 100 words max):

### SUPPORT MATERIALS:

1. Please attach a **draft production schedule**.
2. Please attach a **production budget**, using the **Telefilm Standard Budget Template** which can be found here: <https://telefilm.ca/en/financing/production>
3. Please attach a **financing plan** showing all sources of funding to the full amount of your budget.
4. You **may** attach a script or treatment. (10 pages max)
5. You **may** provide a **URL** to project specific or demo material. **(10 minutes max will be screened).**

Please include the URL and password in the space provided below and not in a separate email. (If you send the URL in a separate email, it may get overlooked.)

URL to demo material:

**Director's Statement [500-1000 words summing up your creative ambitions, stylistic approach, motivation etc.]. You may attach an additional sheet, or a project pitch package.**

**Emerging Director's Filmography (4 key credits max)**

A selection committee from NFB BC& Yukon Studio review proposals once a year. **Deadline for submission is April 15, 2019.**  
Projects will be reviewed by the end of May, and FAP recipients will be notified by mid-June.

**Please submit to: [t.snelgrove@nfb.ca](mailto:t.snelgrove@nfb.ca) 604.666.8300**

**BC & Yukon Studio, c/o Teri Snelgrove, #250– 351 Abbott St, Vancouver, BC V6B 0G6**

Please note: A Letter of Agreement, detailing the terms and conditions of the assistance, must be signed by the filmmaker prior to receiving any assistance from FAP - Copyright in the Production shall remain with the Filmmaker, however Filmmaker accepts that in exchange of the NFB investment, the Filmmaker grants a non-exclusive license allowing the NFB, at its discretion, to communicate the Production worldwide solely for non-commercial purposes (when no fee is charged to a viewer) through any NFB-owned websites in perpetuity starting at the latest within 18 months after either of the first television broadcast, the first theatrical and/or first festival showing of the Production. Producer acknowledges that he/she shall inform the NFB of the date of start of the NFB's licensed rights. If the Production is only exploited through Home Video channels (through DVD, or via the Internet) by the Filmmaker or a third-party distributor acting on behalf of the Filmmaker, then the holdback will be for a one year period from the start of such exploitation